



GUIDELINES FOR POSTER PRESENTATIONS

The Organising Committee of **18th International Conference on Harmful Algae** will do its utmost to help authors for their presentations and to facilitate their arrival and stay at the conference.

Poster exhibition will take place from Monday 22 to Friday 26 October 2018, next to the exhibition area on the ground floor of **La Cité, Nantes Event Center**.

The posters will be discussed in front of the poster board during the dedicated session slots.

Please hang your poster during the mounting allocated time on Sunday 21 October 2018. Posters should be displayed for the entire duration of the conference.

Set-up/ Removal instructions

Mounting (poster area)	Sunday 21 October 2018	From 14:00 to 19:00
Removing (*)	Friday 26 October 2018	From 15:00 to 18:00

(*) *Poster should be removed at the stated times.*

The organisers are not responsible for loss or damage of those posters which are not removed by authors within the times of dismantling as indicated above. Authors will not be able to retrieve posters they have not removed in time.

Poster sessions

In the dedicated session slot, the presenting author must be available next to his/her dedicated panel to present and discuss the poster.

Poster Session 1	Monday 22 October 2018	From 17:30 to 18:30
Poster Session 2	Tuesday 23 October 2018	From 18:45 to 19:45
Poster Session 3	Thursday 25 October 2018	From 18:45 to 19:45

Poster dimension and format

The poster must not exceed **130 cm in height and 80 cm in width, PORTRAIT ONLY**.

Language:

Your poster must be written in **ENGLISH**.

Poster Contents:

Each poster should contain, in addition to the scientific elements, the title of the selected abstract as submitted, and the full names and affiliation of contributing authors.

Text, tables and drawings for figures should be large enough to be seen from a 2 metres distance. Illustrations should be used to convey important points; diagrams, graphs, bar charts, scatter grams, pie charts and photographs will enhance your presentation.

Make short statements, avoid long explanatory sentences.

Materials

Your poster should not exceed **130 cm high and 80 cm wide (Portrait only)** in order to fit the poster board. Prepare your material beforehand so that it will fit neatly into the space available and can be easily attached to the board. Suitable fixing materials will be provided by the Conference organisers. There will be a poster helpdesk close to the poster area, where staff will be happy to assist you.

Thin cardboard is more suitable than paper. Use a computer, or enlarge a typed text by photographic methods. If you can have your poster produced by your institution, the final effect is more professional.